



MAKS Renewable Energy Company Limited

Complete Solution Towards Renewable Energy

Category : Accounting/Finance
Post : Executive - Internal Audit
No. of Vacancies : 01
Job Nature : Full-time

Job Description / Responsibility

- To perform various Internal Audit Work in any entity under the group.
- To prepare and submit Internal Audit Report after completion of each assignment.
- To establish a risk based approach in case of Internal Audit.
- Frequently visit to branch offices in different district & reporting accordingly.
- Knowledge of Tax, Vat and other regulatory matters is preferable.
- Report to Group Accounting & within the Entity.
- Any other Internal Control & Internal Audit related works assigned by the authority.
- Work in a team environment and collaboration with various departments.
- Challenge taking attitude, work under pressure, ethical.

Job Nature: Full-time

Educational Requirements

- CC from a reputed CA firm.
- Master in Accounting/Finance/Marketing/Management from any reputed public university.

Experience Requirements

- Minimum 3 year(s)
- The applicants should have experience in the following area(s):
Internal Audit, Accounts, Finance, Tax (VAT/ Customs Duty/ Income Tax)
- The applicants should have experience in the following business area(s):
(a) Microcredit, (b) Manufacturing, (c) Distribution

Additional Job Requirements

- Age below or equal to 32 year(s)
- Strong knowledge in MS Excel.
- Knowledge of MS Word, Power Point.
- Fluent in English writing.

Salary Range : Negotiable
Other Benefits : As per Company Policy.
Job Location : Dhaka

Note: Only short listed candidates would be called for interview.

To send the application attached resume by post:

MAKS Group
House#30 (3rd Floor), Road#9&10, Block# G
Banani, Dhaka-1213
Bangladesh.
Or mail at info@maksgroupbd.com